

# *Photography and Videography Policies*

Cherry Hills Community Church recognizes the importance of wedding photographs and videos as a lasting remembrance of your wedding day. Please read the following policies and sign and return the photographer and videographer agreement. Please return the signed forms as soon as possible, but no less than 30 days prior to your wedding date.

All photographers and videographers are asked to respect the reverence of the wedding ceremony and the church. They should remain as unobtrusive as possible and dress appropriately for a wedding.

Movement near or at the altar should be minimal.

If used, the video screen cannot be removed until after the ceremony.

The bridal party may gather in the sanctuary after the wedding for final pictures.

The wedding party is asked to complete all photography by the conclusion of their scheduled reserved time.

Please do not stand on the furniture.

If at the rehearsal, please do not disrupt the flow of the rehearsal.

All photos in the sanctuary must be completed 30 minutes prior to the ceremony time to allow seating of the guests.

The media department will provide adequate stage and room lighting for video taping and photography. Additional light must not be used during the ceremony.

Videographers must use their own equipment.

Please do not block any aisles or exits with equipment.

For video purposes a balanced **XLR line level** feed off of the main house feed is available from the media department. (Note: Cherry Hills Community Church does not provide any adapters.) Cherry Hills Community Church media is not responsible for any buzzes, pops or other interference from the feed. Should any interference with the house audio system result from this connection, Cherry Hills Community Church reserves the right to disconnect the feed.

Cherry Hills Community Church utilizes a large number of wireless devices in its facilities on campus. In order to prevent interference between these wireless devices and to ensure compliance with FCC regulations, the use of radio transmitters and wireless microphones transmitters by outside vendors on Cherry Hills Community Church property is under the supervision of the Cherry Hills Community Church media department. The vendor maybe asked to turn off their transmitters if interference occurs with Cherry Hills Community Church owned equipment. In order to best facilitate coordination of wireless frequencies, please contact the media department at Cherry Hills Community Church.